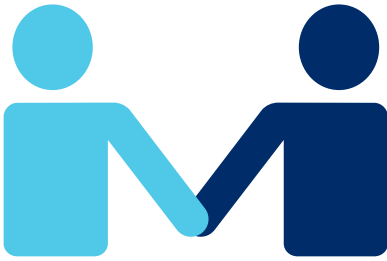


# LETTER OF CREDIT MANAGEMENT FOR EXPORTERS

The complete Letter of Credit solution for your Trade Finance Department



Well done you have landed that hard earned export order and your customer is opening a Letter of Credit in your favour. Everything's rosy then or is it? If you don't understand the complex rules and regulations of Letters of Credit - your problems could just be beginning. ▼



#### 2 ISSUING BANK

Once the L/c has been opened by the issuing bank the clock is ticking. Computers with export software have an important role to play in modern day exporting but they cannot help you with, for example, spotting that clause which is impossible to comply with, or checking that the Bill of Lading has been correctly issued or that the insurance certificate covers the required risks and is the correct amount or... the list goes on!



#### 3 OUR SERVICES

LC Expedite will take care of all aspects relating to your Letters of Credit right from the very beginning through to a successful completion.

In detail this means...

##### INITIAL SCRUTINY

As soon as the L/c is issued, we will scrutinize to ensure the L/c is workable and in accordance with the terms agreed within the contract. We will alert you of any possible problems before the goods are shipped and suggest amendments to make the L/c workable.

##### LIAISON WITH YOUR COMPANY

We will discuss and confirm that the supply of goods and/or services will meet the L/c deadlines or suggest extensions to the L/c expiry dates. We will ensure that the packing/marking complies with any specified requirements. Lastly, we will check to ensure that documents such as invoices, packing lists, weight notes, declarations etc. are produced correctly, or as in most cases, we will produce these for you.



#### 4 LIAISON WITH OUTSIDE ORGANISATIONS SUCH AS:

##### 1. Freight Forwarder/Shipping Line

We will issue comprehensive shipping and Bill of Lading/ Airway Bill/ CMR instructions. Draft copies of the transport document and any other required declarations are carefully checked before we give the go ahead for their final issue.

##### 2. Pre-Inspection Agency

We will liaise with the Inspection Agency to check and confirm that the clean report of findings is correctly issued and in compliance with the L/c terms.

##### 3. Certification and Legalisation

Where additional documents are required to be produced and duly certified and/or legalised, our sister company will take care of the necessary requirements. [www.consularconsultants.co.uk](http://www.consularconsultants.co.uk) or call 01784 221748.

##### 4. Insurance Company/Broker

We will check the draft copy of the insurance certificate or policy alternatively we can produce the certificate on your behalf.



#### 5 ADVISING/CONFIRMING BANK

##### Checking All Documents

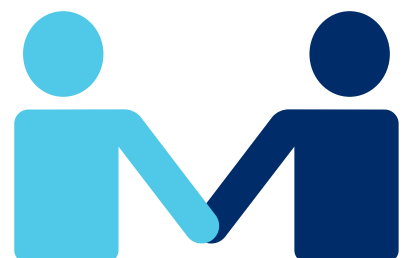
- Check draft copies of transport documents before originals are issued.
- Check Insurance Certificate if required.
- Check Inspection Certificate if required.

##### Bank Presentation

Prepare and present all documents in accordance with the L/c terms and present them to the bank on your behalf. We will keep in constant touch with the bank throughout, and keep you informed until you are paid.

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Finally as with most things in life, it pays to employ the professionals. Our fully versed members of Staff have many years of combined experience that will ensure the very best service level available.



A member of our friendly Staff  
is available to offer you  
support or assistance.

Monday - Friday 9am - 5.30pm.

Please contact our customer  
services department on

**01784 221749**

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